

FREQUENTLY ASKED QUESTIONS ON MEMBERSHIP RELATED ISSUES

1. Is the ordinary membership open to everyone?

Ordinary membership is open only to one who meets all of the following criteria:

- a. a Singapore Citizen
- b. at least 21 years old
- c. an ethnic Chinese whose ancestry can be traced to Fujian Province
- d. be of sound mind
- e. must not have been convicted under the criminal laws of Singapore or any country and sentenced to imprisonment for more than 1 year and/or a fine exceeding S\$5,000

2. What documents/payments do I need to produce in the submission of ordinary membership application?

Completed [membership application form](#) with signatures from 2 existing members of Singapore Hokkien Huay Kuan as sponsors must be submitted in person at our office at 5 Sennett Singapore 466781, accompanied with the following:

- a. Colour copy of your Singapore Birth Certificate (for verification of paternal dialect group)
- b. Colour copies of Singapore Citizenship Certificate, Deed Poll or any other relevant official document(s), if any, as proof of citizenship, identity and native place.
- c. Original documents of a & b above for verification during submission.
- d. Original Singapore NRIC must be produced for verification during submission.
- e. Payment of \$720/- (non-refundable); \$600/- being a one-time entrance fee, and \$120/- being subscription that covers a 5-year term. Cheque is to be made payable to "SINGAPORE HOKKIEN HUAY KUAN". Details for bank transfer and PayNow will be provided during submission of application.
- f. Please access the [Checklist for Application](#) for other documents required.

3. What other fees do I need to pay as an ordinary member?

Apart from the \$720/- stated above, every ordinary member is required to pay a non-refundable subscription fee of \$120/- every 5 years commencing from the sixth year of membership.

4. Will my application be accepted if I cannot obtain signatures of two existing members to be my sponsors?

All applications must be accompanied by signatures of two existing members as sponsors. If you have difficulty getting the two sponsors despite your best endeavours, please contact us at admin@shhk.com.sg for assistance.

5. Can my sponsors request for monetary or in-kind benefit to endorse my application?

Sponsors are not allowed to request for any monetary or in-kind benefit from applicants. SHHK views this as an abuse of membership privileges which it does not tolerate. SHHK will not hesitate to take disciplinary action against members who seek payment or benefit in-kind in exchange for membership endorsement. Should you be aware of members who are seeking payment for endorsing membership applications, please let us know so that we can investigate further. Reports should be made to the Secretary General at 62228212 or secgen@shhk.com.sg. All reports will be treated with strictest

confidentiality. Applicants are also advised against paying to secure sponsors. Please click [here](#) for the Statement issued by SHHK.

6. Are Permanent Residents eligible to apply?

Our ordinary membership is open to Singapore Citizens only.

7. Am I eligible to apply if only my mother is Hokkien?

We follow the Chinese traditional way of identifying the dialect group of a person via the paternal lineage i.e. the father's dialect group.

8. I lost my Singapore Birth Certificate. Are there any other documents I can show proof of my dialect group?

Birth certificate is a necessary document to support the application. You could apply for a certified birth extract from Immigrations & Checkpoints Authority of Singapore (ICA).

9. I am a new Singapore Citizen and hence I am not in possession of Singapore Birth Certificate. How do I show proof of ancestral linkage?

Applicants are required to show proof of their ancestral linkage. Applicants may be required to produce original documents for sighting in the application process. Supporting documents may include, but not limited to:

- a. Birth Certificate of Applicant
- b. Birth Certificate of Applicant's Father
- c. Singapore Birth Certificate of Applicant's Child
- d. Original copy of "Household Register" (户口本)
- e. Any official document(s) which indicate(s) that your dialect group (籍贯) is Hokkien.

10. After submitting my application form, how will I know if my application has been approved?

We will inform you officially via your contact details provided upon approval by the Executive Council, who shall have the right to reject any application for membership without providing any reason.

11. What is the Unique Membership Identifier (UMI)?

With effect from 1 September 2019, Singapore Hokkien Huay Kuan (SHHK) will cease to collect or use the full NRIC numbers of SHHK members. This is to ensure your personal data is secured and in compliance with Personal Data Protection Commission Singapore's (PDPC) advisory guidelines on NRIC numbers. All SHHK members will instead be assigned a unique membership identifier (UMI) for identification purposes.

12. When will I be issued with the UMI?

You will be issued with the UMI when your application has been approved by the Executive Council.

13. What can I look forward to as a member?

As a member, you will be informed of activities organized by us through our newsletters and website, and you can use the Association as a platform to build network with other members and to contribute to society in causes upheld by the Association. You may check with SHHK subsidiaries for membership benefits, if applicable, during registration for courses organized by the subsidiaries.

14. Does a member enjoy any privileges in Phase 2B Primary School Registration at the Association's affiliated schools?

Membership and school registration are two separate matters. For details on Phase 2B Registration, please refer to [FAQ for Phase 2B Registration](#).

15. How do I keep the Association updated on any changes in my particulars?

You may notify us in writing (mail, email or fax) of any updates in your particulars promptly as Membership Approval Letters, invoices for subscription fee and newsletters are sent to your mailing address or email address. Updates can be emailed to membership@shhk.com.sg. Please include your details i.e. your full name, UMI and contact for verification purposes.

16. Will I get a refund on the entrance and/or subscription fees if I resign as a member?

Once your ordinary membership application has been approved, there will be no refund of all fees paid. You shall continue to be liable for any subscription fees and any other fees due which are in arrears and unpaid as at the date of your resignation.

17. Will I get a refund on the entrance and/or subscription fees if my application is rejected?

Your application fees will be refunded in full without interest.